

## ACCREDITATION MEETINGS

### Accrediting Committee to meet March 24

The Accrediting Committee will meet Saturday, March 24, in Chicago at the Westin Hotel, 909 N. Michigan Ave. The meeting will begin at 8:30 a.m. in the Chicago Ballroom and end between 4 and 5 p.m. Sixteen visit reports and four revisit reports will be discussed. It is difficult to determine how long each school's discussion will be.

#### Accreditation Discussion Schedule

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This is an open meeting. However, registration is requested. For more information, contact Susanne Shaw at [sshaw@ku.edu](mailto:sshaw@ku.edu) or 785-864-3986.

### Accrediting Council to meet April 27-28

The Accrediting Council will meet Friday, April 27, and for a half day on Saturday, April 28, in Chicago at the Westin Hotel, 909 N. Michigan Ave.

Accrediting decisions will be made Friday for 20 schools. The meeting will begin at 8:30 a.m. in the Chicago Ballroom and end around 4:30 p.m. At the end of Friday's meeting, a time will be set for the Saturday morning business meeting.

The discussion schedule will be based on the accreditation recommendations by the Committee, with denial/provisional recommendations first, followed by schools with noncompliances, and finally in alphabetical order the schools with compliance in all standards.

The hotel's single room rate is \$199 per night. Deadline for reservations is Thursday, April 5. Make reservations by calling 888-627-8385. You must ask for an Accrediting Council room to receive this rate. Make reservations online at <https://www.starwoodmeeting.com/Book/AccreditingCouncilApril2018>

This is an open meeting. However, registration is requested. For more information, contact Susanne Shaw at [sshaw@ku.edu](mailto:sshaw@ku.edu) or 785-864-3986.

### Fall Council meeting

The Accrediting Council's fall business meeting will be Friday, Aug. 24, at the Westin Hotel, 909 N. Michigan Ave., Chicago. Details will be sent this summer.

## 2018-2019 Site Visit Schedule

Twelve schools have invited ACEJMC for an accreditation review in 2018-19. As part of this review process, ACEJMC policy invites comments from third parties, limited to written comment speaking directly to the unit's compliance with the Council's nine accreditation standards.

#### Oct. 21-24

University of Minnesota

#### Oct. 28-31

Pennsylvania State University  
Washington and Lee University

#### Nov. 4-7

Abilene Christian University  
Ohio University

#### Jan. 27-30

University of Illinois  
University of Memphis

#### Feb. 3-6

Savannah State University  
Qatar University

#### Feb. 10-13

University of Puerto Rico-Rio Piedras  
Columbia University

#### Revisit:

St. Bonaventure University  
(initial accreditation)

## ONLINE RESOURCES

Several resources to assist programs with the accreditation process are available on ACEJMC's website. Documents are found under the resources tab.

**ACEJMC's Guide to Assessment** explains ACEJMC's expectations of an assessment plan and offers suggestions for assessing student learning. <http://www.acejmc.org/resources/acejmc-guide-to-assessment/>

**Preparation for Accreditation** details the actions a program should undertake in the years before the self-study, including the collection of data and record keeping, and the involvement of faculty and students in the accreditation process. <http://www.acejmc.org/resources/preparation-for-accreditation/>

**How to Develop Mission and Plans** provides information on writing a mission statement and developing a diversity plan, a long-range strategic plan, and an assessment plan. <http://www.acejmc.org/resources/mission-and-plans/>

**Examples of self-studies** also are available on the website. These reports represent a broad spectrum of program sizes and resources. <http://www.acejmc.org/resources/self-study-examples/>

For more information, contact the ACEJMC office at 785-864-7640 or email [creinardy@ku.edu](mailto:creinardy@ku.edu)

## March 24 Committee Discussion Schedule

8:30 a.m. Chicago Ballroom

### School

1. University of Arkansas, Fayetteville (revisit)
2. Bowling Green State University (revisit)
3. North Carolina A&T University (revisit)
4. Texas Christian University (revisit)
5. Virginia Commonwealth University
6. New York University
7. Southern University and A&M College
8. University of Montana
9. University of Georgia
10. Elon University
11. University of Louisiana at Lafayette
12. Nicholls State
13. University of Oregon
14. Auburn University
15. South Dakota State University
16. University of Arizona
17. Florida A&M University
18. Eastern Illinois University
19. Universidad del Turabo
20. University of Florida

### Site Team Chair

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Joe Foote  
Paul Parsons  
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Kristin Gilger  
Will Norton  
Trevor Brown  
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Doug Anderson  
David Boardman  
Maryanne Reed  
Marie Hardin  
Caesar Andrews  
Jennifer Sizemore  
Heidi de Laubenfels  
Chris Callahan

## Schools must update retention, graduation data

Accredited programs (both undergraduate and master's) are required to update retention and graduation data annually on their websites by Aug. 15.

New programs undergoing initial accreditation review are required to have data posted before their site visit.

### Step 1: Update program data on the website.

Note: Data must be at the accredited program level.

### Step 2: Notify the ACEJMC office when data have been updated.

Email the notification and correct url to [creinardy@ku.edu](mailto:creinardy@ku.edu)

Note: The url must be a direct link to the data.

The policy and penalty for not meeting the data requirement can be found on ACEJMC's website at <http://www.acejmc.org/resources/instructions-for-publishing-retention-and-graduation-data>

Email questions to [creinardy@ku.edu](mailto:creinardy@ku.edu).

## Leadership

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